**Committee Meeting**

**March 25, 2020**

**The Board of Commissioners for the Lafourche Basin Levee District met pursuant to Governor John Bel Edward’s executive order (Proclamation Number JBE-2020-30) issued to provide for additional measures to address the COVID-19 emergency. The Lafourche Basin Levee Board of Commission certified that as a result of the COVID-19 emergency, it would be unable to attain attendance of a quorum at this meeting other than through electronic means. Accordingly, this meeting was held by Teleconference. The notice of the call-in information was included in the agenda which was posted and sent out in accordance with law, including the certification set forth above and was called to order by its President, James P. Jasmin, at 6:00 P.M.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; J** **Russell Loupe, St. Charles Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**There were no comments from the audience on the agenda items.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on January 16, 2020 for the Vacherie location and on January 21, 2020 for the Sunset location. Two films from the National Safety Council were shown and discussed at the Vacherie location and three at the Sunset location. The two films at the Vacherie location were: Hand, Wrist, and Finger Safety on Construction Environments and Tractor Safety. The three films shown at the Sunset location were: Back Injury Prevention, Hand and Power Tools, and Basic Electricity Service. The next Safety Meeting is scheduled for February 17, 2020.**

**Equipment Committee Report: Jeffery Henry, Chairman**

**Commissioner Henry reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

**Vice-President Matherne reported that there will be two public meetings being held pertaining to the Upper Barataria Risk Reduction Project - on January 7, 2020 at the Eddie Dufrene Community Center in Luling, LA at 6:00 pm and on January 9, 2020 at the Thibodaux Library in Thibodaux, LA at 5:00 pm. He also stated that they are still working on getting answers for CPRA on the Sunset Project.**

**Recommendation to add to the February 5, 2020 Regular Meeting Agenda:**

1. **Authorization from the Board of Commissioners to approve the bid for the Wag Way Tool 750 Drum/Hydraulic Brush Cutter or equivalent make and model**
2. **Authorization to purchase safety shoes for the employees of the Lafourche Basin Levee District as per the Board’s Safety Plan**
3. **Authorization to have annual physicals for employees performed at St. Joseph Medical Clinic beginning in March**

**President Jasmin would like to add to the agenda to attend the Hurricane Conference in April 2020. All recommendations were approved to be placed on the agenda.**

**There were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Jeffery Henry.**

**Executive Director**